



## FACILITATOR TRAINING CHECKLIST

### “Diary Mapping – part 1” Module

#### Goal:

*Identify what was actually taught and mastered by students last year. (enacted curriculum)*

#### Training Checklist:

\_\_\_\_\_ Log in at [www.RevolutionarySchools.com](http://www.RevolutionarySchools.com) (click “User Login” – upper right corner)

\_\_\_\_\_ Enter username \_\_\_\_\_, and password \_\_\_\_\_

\_\_\_\_\_ Click “edit” or the score to bring up the yellow box

\_\_\_\_\_ Enter scores via scoring buttons (auto-advance line and page)

\_\_\_\_\_ Enter scores via text box scoring (3/3/1 and “post”...no page auto-advance)

\_\_\_\_\_ Score page 0, score page 4 shortcuts

\_\_\_\_\_ “Page through”

\_\_\_\_\_ How to handle a delay: skip it, shift to text box scoring, log out and in

\_\_\_\_\_ Mark “Phase Complete” when done (okay because there is only ONE grade on screen)

\_\_\_\_\_ Materials:

Script

Scoring key

Ground rules

Minutes book

Content-area topic outline